



# HOW TO CREATE A QUOTE

[www.cclsolar.eu](http://www.cclsolar.eu) | [sales@cclsolar.eu](mailto:sales@cclsolar.eu) | NL: +31 30 80 80 205 | PL: +48 22 10 41 619

## Creating a Quote

The screenshot shows the checkout interface for creating a quote. On the left, there are input fields for contact and delivery information: Email Address, Telephone, Address (three lines), Country (dropdown), City, County, and Post Code. A checkbox for 'Deliver to the same address' is present. Below these is a 'Delivery Address' section with an 'Add New Delivery Address' button and a dropdown to 'Deliver to a selected address'. A 'Company' field is at the bottom left. The main right section contains a product table, a summary table, and checkout options. The product table lists 'TSM-385-DE09.05 Trina Solar 385W Vertex-S Half Cut PERC Mono Solar Module - Full Black' with a quantity of 1. The summary table shows a Sub Total, Estimated Delivery, Vat, and a GRAND TOTAL. A 'Requested Delivery Date' of 15/04/2021 is set. Below the summary is a 'Voucher code' field and an 'Apply Code' button. The checkout options include 'Delivery Method' (Price on Application selected), 'Payment method' (On account selected), and a 'Comments' box. A checkbox for 'I accept the Terms and conditions' is also present. At the bottom right, there are two buttons: 'Place Order Now' and 'Complete Quote', with a blue arrow pointing to the latter. An 'Attach Document' button is located at the bottom right of the form area.

SKU	Product	Price	Qty	Sub total	Delete
TSM-385-DE09.05	Trina Solar 385W Vertex-S Half Cut PERC Mono Solar Module - Full Black	€	Each 1	€	

Sub Total	€
Estimated Delivery	€
Vat	€
GRAND TOTAL	€

Requested Delivery Date: 15/04/2021

Voucher code:

[Apply Code](#)

**Delivery Method**  
☒ Price on Application

**Payment method**  
☒ On account  
☐ IDEAL/Credit/Debit Card Payment (2.2% Surcharge for Commercial CC)

☐ I accept the [Terms and conditions](#)

[Place Order Now](#) [Complete Quote](#) [Attach Document](#)

- Add Items to your basket and proceed to checkout.
- Complete the details like you would as if you were going to make the purchase but instead of clicking 'Place Order Now' click 'Complete Quote'
- The Quote will now show under 'My Quotes'. You can choose to convert the quote to an order later. Please note quotes are only valid for 30days and pricing is subject to change. Your account manager will inform you if pricing changes.