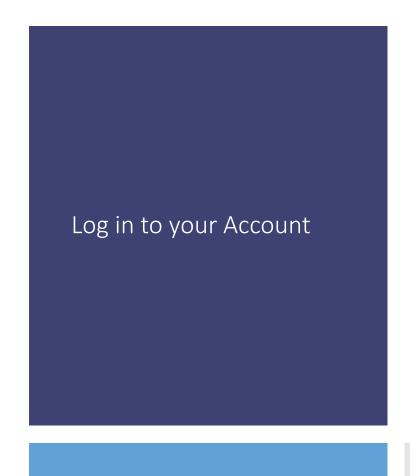
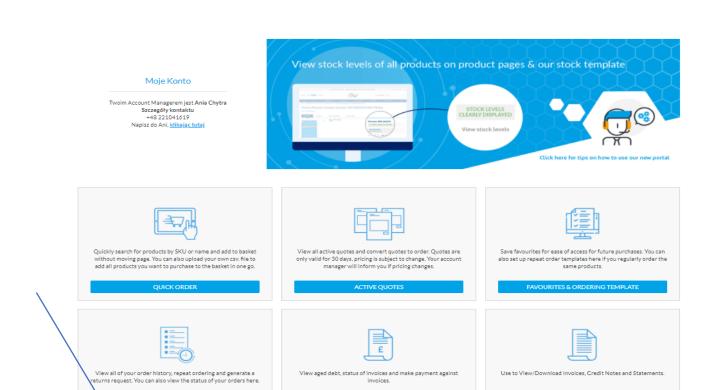
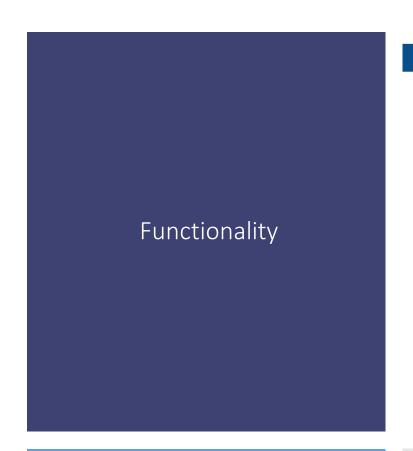


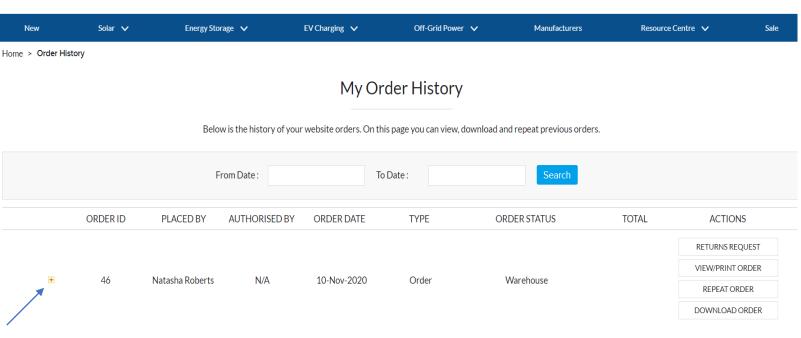
HOW TO USE ORDER HISTORY



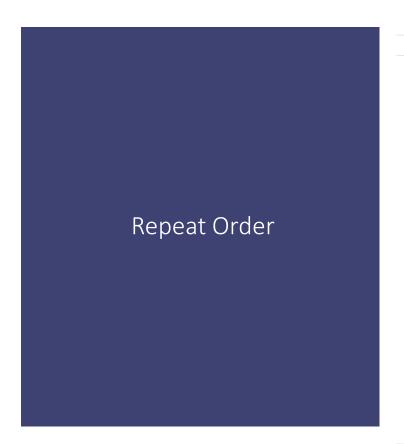


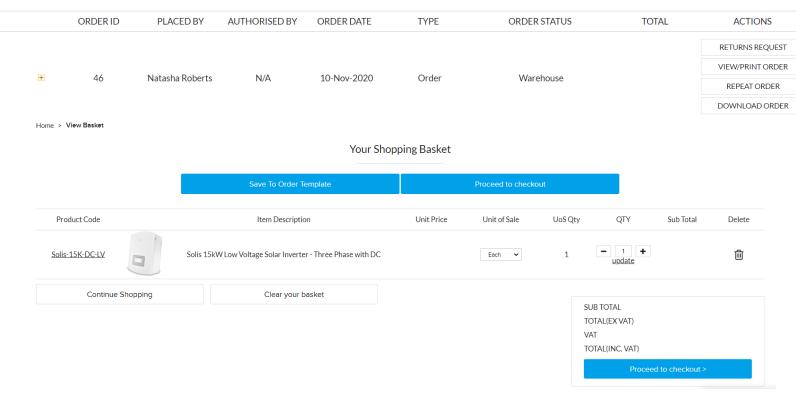
- Login to your account and you will see your account dashboard with various tiles.
- Click on 'Order History'



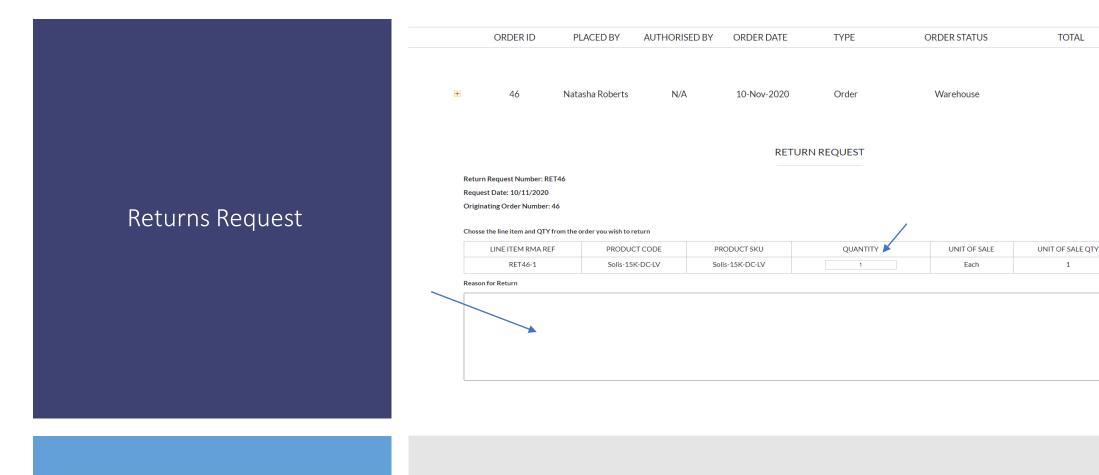


- In this area you will see all the orders you have generated; You can see who placed the order along with the ability to View/Print/Download your order as well as repeat an order and request a return.
- If you prefer to view the order on screen you can click on the + and expand the order and view everything within that order.





- Click on 'Repeat Order'
- This will take you to your shopping basket with all the goods added.
- You can proceed to checkout from here.



- Click on 'Returns Request'
- This will take you to a form to fill in, you will need to tick what products you wish to return and amend the qty to suit your request.
- A reason must be provided, the return will then be reviewed by your account manager who will be in touch to authorise the return. Goods will not be accepted back into our warehouse without prior approval.

TOTAL

ACTIONS RETURNS REQUEST VIEW/PRINT ORDER

REPEAT ORDER DOWNLOAD ORDER

RETURN